



# Roles and responsibilities for the support team for the NB provincial team

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May 2018

## The role and responsibilities of the provincial coach

- Provide support to club coaches so that they can in turn support the athletes of the provincial team in the optimal development of the provincial team
  - For example, the club coach may consult with the provincial coach to develop the training plans for these athletes.
- Head coach at the Eastern Championships and National Championships
  - Take care of athlete preparation just before these events and at the event
- Coach supports Midget championships and other out-of-province races for provincial team athletes (a club coach in training could be the head coach for these events to ensure ongoing coach training with the support of the head coach)
  - Club coach applies to be able to go there.
  - The choice of the best candidate will be up to the High Performance Committee
- Set up a provincial camp and training schedule in collaboration with club coaches in the province. This means ensuring that each person's tasks and responsibilities are known and assigned.
- Suggest a competition schedule for provincial athletes in collaboration with club coaches.
- Sit on the High Performance Committee as a non-voting member

## The role and responsibilities of the team manager

- Taking care of the management of the team's budget
- Ensure travel organization (housing, car rental, food logistics)
- Ensure that required registrations and forms are completed by all members of the provincial team (e.g., email, cell phone, etc.)
- Make general send list for the team
- Answer general questions about the team

## The role and responsibilities of the head-waxer

- Head-waxer at Eastern and National Championships
  - Makes sure you have waxing equipment for these events
  - Coordinates the waxing team during the event

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- In collaboration with the provincial coach, make the decisions of the waxing of the day.
- Ensures that the skis of all athletes are waxed to the best possible (Knowledge and resources) for race days
- Waxer supports Midget championships and other out-of-province races for provincial team athletes (a club-in-training waxer could be the head-waxer for these other events to ensure the continuous training of the waxer with the support of the head-waxer)
  - Waxer of club applies to be able to go there.
  - The choice of the best candidate will be up to the High Performance Committee
- Identify a team of waxer: glider, tester, kick specialist, kick tester
- Keep an up-to-date inventory of waxing equipment
- Work with the provincial waxer and provincial coach to identify future purchases
- Coordinating the team of waxer during competitions

## The role and responsibilities of the advertising manager

- Make sure you have an up-to-date photo of each athlete and athlete summary
- Send a press release before and after each competition

## The role and responsibilities of the club coach(suggestions)

- Provide an annual training plan and ensure regular follow-up on the development of the athlete at his club
- Help with ski selection for the athlete from his club when buying
- Do the testing
- Connect with the provincial coach